



RIDGEKIDS Camp Jr. Leader

DATES AND HOURS OF EMPLOYMENT

Approx. July to August 2025 (8 weeks)

35 hours per week

ACCOUNTABILITY:

- Report to the Ridge Kids Associate
- Report to the Director of RIDGEKIDS

KEY RESPONSIBILITIES:

DAY CAMP

- Assist in set decoration, preparation of crafts, and daily lessons
 - Ensure that children who need additional support can participate as much as possible in the kid's camp programming
- Assist with the planning and prep of Kid's Camp including administrative duties e.g., registration
- Assist with the communication for day camp
- Participate in meetings for all music and skit components
- Work with the Kid's Camp Director to train volunteers for grades 1-5

GENERAL RIDGEKIDS PROGRAMS

- Lead weekly Sunday morning program components in the Jr. Kids classes
- Help with various communication duties (social media, website, promotion of children's programs through internal and external means)
- Assist with administrative components (scheduling volunteers, running pre-service meetings, etc.)
- Assist with training and recruitment of volunteers
 - Ensure volunteers are available for 1:1 support for children who may need it and work to reduce barriers in programming for these kids
- Assist with development and arrangement of curriculum

OTHER EVENTS

- Assist with the planning of other summer family even (Family Day Out, Summer Swing, etc.)
 - Help with the prep for all programming, materials and communication for families
- Attend each summer event and assist with running the programming for families (TBD)

COMPENSATON

\$19.15 per hr (inclusive of 4% vacation pay)